



BASIC Bank Limited

(Bangladesh Small Industries and Commerce Bank Limited)

**Human Resources Division
Head Office**

বাসিক ব্যাংক লিমিটেড

(বাংলাদেশ স্মল ইন্ডাস্ট্রিজ এন্ড কমার্স ব্যাংক লিমিটেড)

Ref No: 53.09.0000.818.08.000.21.0471

Date: February 15, 2021

The Assistant General Manager

BASIC Bank Limited

Mirpur Branch

Dhaka

Subject: Ex-country station leave (Outside Bangladesh) permission with earned leave on account of Mr. Mohammad Tariqul Islam (ID-1615), Assistant General Manager, BASIC Bank Limited, Mirpur Branch, Dhaka.

Dear Sir,

Considering your request, the Management of the Bank has sanctioned earned leave for 17 days with effect from March 14, 2021 to March 30, 2021 with ex-country station leave (Outside Bangladesh) permission from March 14, 2021 to March 30, 2021 in favor of Mr. Mohammad Tariqul Islam (ID-1615), Assistant General Manager of your branch to visit India.

Thanking you,

Yours faithfully,

Sd/-

Mohammad Anisur Rahman

Assistant General Manager

Human Resources Division (C.C)

Phone No: 02-9556405

Copy for information & Necessary action:

- The Deputy General Manager & In-charge, Information & Communication Technology Division (ICTD), BASIC Bank Limited, Head Office, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport/ All other International Airports/ Land Ports, Bangladesh.
- Mr. Mohammad Tariqul Islam (ID-1615), Assistant General Manager, BASIC Bank Limited, Mirpur Branch, Dhaka.
- Personal File (Staff ID-1615).

Assistant General Manager, HRD (C.C)



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Ref No: 53.09.0000.818.08.000.21.0472

Date: February 15, 2021

The Immigration Officer

Hazrat Shahjalal International Airport/
All other International Airports/ Land Ports, Bangladesh

Subject: Issuance of No Objection Certificate (NOC) for immigration purpose on account of Mr. Mohammad Tariqul Islam (ID-1615), Assistant General Manager, BASIC Bank Limited, Mirpur Branch, Dhaka.

Dear Sir,

Mr. Mohammad Tariqul Islam (ID-1615), Assistant General Manager, BASIC Bank Limited, Mirpur Branch, Dhaka intends to visit India. He has been granted necessary leave for this purpose.

The Bank has no objection regarding his said visit to India.

Thanking you,

Yours faithfully,

Sd/-

Mohammad Anisur Rahman
Assistant General Manager
Human Resources Division (C.C)
Phone No: 02-9556405

Copy for information:

- Mr. Mohammad Tariqul Islam (ID-1615), Assistant General Manager, BASIC Bank Limited, Mirpur Branch, Dhaka.
- Personal File (Staff ID-1615).

M.A. Rahman
15.02.2021

Assistant General Manager, HRD (C.C)

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