



BASIC Bank Limited

Serving people for progress

A 100% State Owned Commercial Bank

বেসিক ব্যাংক লিমিটেড

শতভাগ রাষ্ট্র মালিকানাধীন বাণিজ্যিক ব্যাংক

Ref No: 53.09.0000.818.08.000.24.

Date: May 02, 2024

Release Order

Financial Institutions Division, Ministry of Finance, Government of Bangladesh approved 10 (Ten) days Ex-country Leave in favor of Md. Shafiul Alam (ID# 3193), General Manager of BASIC Bank Limited to visit India for treatment purpose (copy enclosed) vide their letter no. 53.00.0000.231.25.004.23.140 dated 28/03/2024.

In this regard Mr. Alam is released from his office after end of working hour on 02/05/2024 to visit India.

He is advised to join his job immediately after availing his approved leave.


(Md. Anisur Rahman)
Managing Director & CEO

✓
Md. Shafiul Alam (ID# 3193)
General Manager
BASIC Bank Limited
Head Office, Dhaka

Copy forwarded to :

- The Deputy Managing Director, BASIC Bank Limited, Head Office, Dhaka.
- All General Manager, BASIC Bank Limited, Head Office, Dhaka.
- The Deputy General Manager & In-charge, ICTD, Head Office, Dhaka for uploading this release order in website of BASIC Bank Ltd.
- Immigration Officer, All Airports/all Landports, Bangladesh
- Personal File (Staff ID-3193).

“শুদ্ধাচার ও শিষ্টাচার, সভ্য জাতির অহংকার”

Head Office : Sena Kalyan Bhaban (5th Floor), 195 Motijheel C/A, Dhaka-1000, **Phone :** 02-223359185-186, 02-223384830, 02-223388190
02-223384829, 02-9564829, **SWIFT :** BKSIBDDH, **E-mail :** basicho@basicbanklimited.com, **Website :** www.basicbanklimited.com



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Sd/-

Md. Anisur Rahman

Managing Director & CEO

Md. Shafiul Alam (ID# 3193)

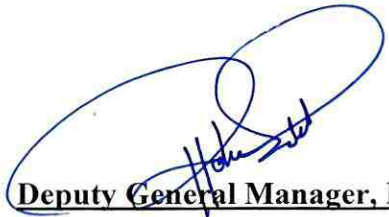
General Manager

BASIC Bank Limited

Head Office, Dhaka

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Deputy General Manager, HRD

“শুদ্ধাচার ও শিষ্টাচার, সভ্য জাতির অহংকার”

Government of the People's Republic of Bangladesh

Ministry of Finance

Financial Institutions Division

Training Section

www.fid.gov.bd

Record Number: 53.00.0000.231.25.004.23.140

Date: 28/3/2024

Recipients: Managing Director and CEO, BASIC Bank Limited, Head Office, Dhaka

Subject: .. **Ex-Bangladesh leave.**

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

Name of the Official	Md Shafiul Alam, General Manager BASIC Bank Limited, Head Office, Dhaka
Accompanied by	Shirin Akter, wife
Country to visit	India
Purpose	For treatment
Period	From 29-03-2024 to 07-04-2024 or 10 (ten) days from the date of travelling (including travel time)

- (a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or BASIC Bank Limited;
- (b) He will draw all pay and allowances in local currency;
- (c) His travelling time will be treated as ex-Bangladesh leave;
- (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- (e) He will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.

...



28-03-2024

Md. Mamunur Rashid

Deputy Secretary

Phone: 02223352450

Fax: 9513500

Email: ds.training@fid.gov.bd

Record Number: 53.00.0000.231.25.004.23.140/1

Date: 28/3/2024

A copy has been sent for consideration and necessary (if applicable) action:

- 1) Director General, Department of Immigration & Passport, Agargaon, Dhaka
- 2) Executive Director, Hazrat Shah Jalal International Airport, Dhaka
- 3) Mr. Md Shafiul Alam, General Manager, BASIC Bank Limited, Head Office, Dhaka
- 4) Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Ports (all), Bangladesh
- 5) Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website)



28-03-2024

Md. Mamunur Rashid
Deputy Secretary