

Ref No: 53.09.0000.818.08.000.24. 1638

Date: June 10, 2024

Release Order

Financial Institutions Division, Ministry of Finance, Government of Bangladesh approved 19 (Nineteen) days Ex-country Leave from the date of travelling (including travel time) in favor of Md. Ismail (ID# 1201), General Manager of BASIC Bank Limited to visit India for medical treatment of his daughter (copy enclosed) vide their letter no. 53.00.0000.231.25.004.23.212 dated 30/04/2024.

In this regard Mr. Ismail will be released from his office after end of working hour on 13/06/2024 to visit India.

He is advised to join his job immediately after availing his approved leave.

Md. Ismail (ID# 1201)
General Manager
BASIC Bank Limited
Head Office, Dhaka


(Md. Anisur Rahman)
Managing Director & CEO

Copy forwarded to :

- The Deputy Managing Director, BASIC Bank Limited, Head Office, Dhaka.
- All General Manager, BASIC Bank Limited, Head Office, Dhaka.
- The Deputy General Manager & In-charge, ICTD, Head Office, Dhaka for uploading this release order in website of BASIC Bank Ltd.
- Immigration Officer, All Airports/all Landports, Bangladesh
- Personal File (Staff ID-1201).

Received

10/06/2024

“শুদ্ধাচার ও শিষ্টাচার, সভ্য জাতির অহংকার”

Government of the People's Republic of
Bangladesh
Ministry of Finance
Financial Institutions Division
Training Section
www.fid.gov.bd

Assistant General Manager	
Mr. Amin, EM	Ms. Khaleda, AM
Mr. Mortuja, DM	Ms. Suraya, AM
Mr. Towhid, DM	Mr. Mahbulul, Officer
Mr. Shahriar, DM	Mr. Sanjay, Officer
Mr. Robin, DM	Mr. Solaiman, Officer

Deputy General Manager, HRD

Record Number:

53.00.0000.231.25.004.23.212

Recipients: Managing Director and CEO, BASIC Bank Limited, Head Office, Dhaka

Date: 30/4/2024

Subject: Ex-Bangladesh leave.

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

Name of the Official	Md. Ismail, General Manager BASIC Bank Limited, Head Office, Dhaka
Accompanied by	Nazifa Zabeen-daughter
Country to visit	India
Purpose	For treatment of his daughter
Period	From 02-05-2024 to 20-05-2024 or 19 (ninteen) days from the date of travelling (including travel time)

- He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or BASIC Bank Limited;
 - He will draw all pay and allowances in local currency;
 - His travelling time will be treated as ex-Bangladesh leave;
 - The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
 - He will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.

ব্যবস্থাপনা পরিচালকের সচিবালয়
বেঙ্গল ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
নং: 1619/30/04/24
তারিখ: 30/04/24
বিভাগ: HRD

আলাপ করুন
 প্রয়োজনীয় পদক্ষেপ নিন

ব্যবস্থাপনা পরিচালক এবং সিনিয়র

30-04-2024

Md. Mamunur Rashid
Deputy Secretary
Phone: 02223352450
Fax: 9513500
Email:



Record Number:

Date: 30/4/2024

53.00.0000.231.25.004.23.212/1(5)

A copy has been sent for consideration and necessary (if applicable) action:

- 1) Executive Director, Hazrat Shah Jalal International Airport, Dhaka
- 2) P.S to Secretary, Financial Institutions Division, Ministry of Finance, Dhaka
- 3) Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Ports (all), Bangladesh
- 4) Mr. Md. Ismail, General Manager, BASIC Bank Limited, Head Office, Dhaka
- 5) Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website)



30-04-2024

Md. Mamunur Rashid
Deputy Secretary