

BASIC Bank Limited  
Schedule of Charges, Fees & Commissions  
(From January, 2025 to June, 2025)

| Particulars                                                                                                                                                                                                                                                                                               | Nature of Charges | Rate                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------------------------------------------|
| <b>1.0 General Banking</b>                                                                                                                                                                                                                                                                                |                   |                                                                  |
| <b>1.01) Deposit Account related Charges</b>                                                                                                                                                                                                                                                              |                   |                                                                  |
| <b>a) Current Account</b>                                                                                                                                                                                                                                                                                 |                   |                                                                  |
| Account Maintenance Fee (half yearly)                                                                                                                                                                                                                                                                     | Fees              | Tk. 300.00                                                       |
| Closing of Account                                                                                                                                                                                                                                                                                        | Charge            | Tk. 300.00                                                       |
| <b>b) SND Account</b>                                                                                                                                                                                                                                                                                     |                   |                                                                  |
| Account Maintenance Fee (half yearly)                                                                                                                                                                                                                                                                     | Fees              | Tk. 500.00                                                       |
| Closing of Account                                                                                                                                                                                                                                                                                        | Charge            | Tk. 300.00                                                       |
| <b>c) Saving Account</b>                                                                                                                                                                                                                                                                                  |                   |                                                                  |
| Account Maintenance Fee (half yearly)                                                                                                                                                                                                                                                                     |                   |                                                                  |
| Average balance up to Tk. 10,000                                                                                                                                                                                                                                                                          | Fees              | Free                                                             |
| Average balance from Tk. 10,001 to Tk. 25,000                                                                                                                                                                                                                                                             | Fees              | Tk. 100.00                                                       |
| Average balance from Tk. 25,001 to Tk. 200,000                                                                                                                                                                                                                                                            | Fees              | Tk. 200.00                                                       |
| Average balance from Tk. 200,001 to Tk. 1,000,000                                                                                                                                                                                                                                                         | Fees              | Tk. 250.00                                                       |
| Average balance of above Tk. 1,000,000                                                                                                                                                                                                                                                                    | Fees              | Tk. 300.00                                                       |
| Closing of Account                                                                                                                                                                                                                                                                                        | Charge            | Tk. 200.00                                                       |
| Note: Special Instruction only for 2021: Charge to be applicable one time on the accounts having half-yearly average balance up to Tk. 10.00 Lac.                                                                                                                                                         |                   |                                                                  |
| <b>d) Overdraft (OD)/ Cash Credit(CC) Account</b>                                                                                                                                                                                                                                                         |                   |                                                                  |
| Account Maintenance Fee (half Yearly)                                                                                                                                                                                                                                                                     |                   |                                                                  |
| Balance up to Tk. 50.00 Lac                                                                                                                                                                                                                                                                               | Fees              | Nil                                                              |
| Balance up to Tk. 50.00 Lac to Tk. 1.00 Crore                                                                                                                                                                                                                                                             | Fees              | Nil                                                              |
| Balance of Above Tk. 1.00 Crore                                                                                                                                                                                                                                                                           | Fees              | Nil                                                              |
| Closing of Account                                                                                                                                                                                                                                                                                        | Charges           | Nil                                                              |
| <b>e) Special Privileged Account: Farmers/Freedom fighters/Poor/Sweepers and cleaners of Dhaka South &amp; Dhaka North City Corporation/Street children/Child Labor/Beneficiary of national service programs/Garments workers/ Footwear and leather factory workers/ School banking account holders.*</b> |                   |                                                                  |
| Account Maintenance Fee (half yearly)                                                                                                                                                                                                                                                                     | Fees              | Free                                                             |
| Closing of Account                                                                                                                                                                                                                                                                                        | Charge            | Free                                                             |
| *Note: Peoples belong to these types of beneficiary group can open any regular account with amount of Tk.10/-, Tk.50/- & Tk.100/- as per guideline of Bangladesh Bank.                                                                                                                                    |                   |                                                                  |
| <b>Other Services:</b>                                                                                                                                                                                                                                                                                    |                   |                                                                  |
| <b>1.02) Dormant/ Inoperative Account Activation Charge</b>                                                                                                                                                                                                                                               |                   |                                                                  |
| a) Current Deposit (CD) Account                                                                                                                                                                                                                                                                           | Charge            | Tk. 100.00                                                       |
| b) Special Notice Deposit (SND) Account                                                                                                                                                                                                                                                                   | Charge            | Tk. 100.00                                                       |
| c) Savings Bank (SB) Account                                                                                                                                                                                                                                                                              | Charge            | Free                                                             |
| d) Special Privileged Account[Mentioned at 1.01.e]                                                                                                                                                                                                                                                        | Charge            | Free                                                             |
| <b>1.03) Cheque Leaf Issuance Charges</b>                                                                                                                                                                                                                                                                 |                   |                                                                  |
| a) Cheque Leaf Issue Charge                                                                                                                                                                                                                                                                               | Charge            | At Actual<br>(Tk. 5.50 Per cheque leaf for MICR)                 |
| b) Cheque Leaf Issue against lost Cheque Book / leaf(ves)                                                                                                                                                                                                                                                 | Charge            | At actual (Tk. 5.50 Per cheque leaf for MICR& no processing fee) |
| c) Disposal (destruction) fee of Cheque Book (not obtained by client after requisition within 3 months)                                                                                                                                                                                                   | Charge            | Tk. 50.00 per book                                               |
| <b>1.04) Online Transaction Charge(Applicable for Online Cash Deposit &amp; Online Cash Withdrawal Only)</b>                                                                                                                                                                                              |                   |                                                                  |
| a) Deposit & Withdrawal Transaction Fee (Outside City/District) per transaction                                                                                                                                                                                                                           |                   |                                                                  |
| Any Amount                                                                                                                                                                                                                                                                                                | Fee               | Free                                                             |
| NB: For Withdrawal of above Tk.1.00 Lac. discussion with / intimation to the Transaction Branch during transaction is required                                                                                                                                                                            |                   |                                                                  |





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| Particulars                                                                                                                                                                                                                        | Nature of Charges      | Rate                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------------------------------------------------------------------------------------|
| <b>1.05) Account Statement Charges</b>                                                                                                                                                                                             |                        |                                                                                                              |
| a) Regular Statement- all type of accounts (twice a year on half yearly basis which covers the following period;<br>i) July – December of immediate past calendar year and<br>ii) January – June of current calendar year          | Charge                 | Free                                                                                                         |
| b) Statement- all type of account (except for regular statement as mentioned at 1.05.a)                                                                                                                                            | Charge                 | Tk. 100.00 per instance                                                                                      |
| c) Account Statement Verification                                                                                                                                                                                                  | Charge                 | Tk. 300.00 per instance/request                                                                              |
| d) Old Statement<br>[Statement of any date/duration before current year and its preceding year, Example-if current date is 27.06.2021 then any statement of year 2019 and previous calendar year will be treated as old statement] | Charge                 | Tk.100.00 per 10 page and it's multiple*<br>Tk.100.00 per instance. (Revised Charge)                         |
| *Note: 1 to 10 page = Tk.100/-                                                                                                                                                                                                     |                        |                                                                                                              |
| <b>1.06) Locker &amp; Safe Custody Charges</b>                                                                                                                                                                                     |                        |                                                                                                              |
| a) Small (yearly in advance)                                                                                                                                                                                                       | Charge                 | Tk. 3,000 yearly                                                                                             |
| b) Medium                                                                                                                                                                                                                          | Charge                 | Tk.4,000 yearly                                                                                              |
| c) Large                                                                                                                                                                                                                           | Charge                 | Tk. 5,000 yearly                                                                                             |
| d) Security Money (Refundable)                                                                                                                                                                                                     | Security Money Deposit | Minimum Tk. 5,000 (Irrespective of Locker size) in advance                                                   |
| e) Lost key Replacement                                                                                                                                                                                                            | Charge                 | Minimum Tk. 3,000 per instance or at actual -whichever is higher                                             |
| <b>1.07) Certificate and Report related Charges</b>                                                                                                                                                                                |                        |                                                                                                              |
| a) Balance Confirmation Fee                                                                                                                                                                                                        | Charge                 | No Charge Twice in a year on half-yearly basis; otherwise Tk.100.00 per certificate                          |
| b) Balance / Interest Certificate (Other than balance confirmation)                                                                                                                                                                | Charge                 | Tk. 100                                                                                                      |
| c) Solvency certificate                                                                                                                                                                                                            | Charge                 | Tk. 200 (for each issue)                                                                                     |
| d) Tax / VAT Certificate                                                                                                                                                                                                           | Charge                 | Tk.200.00<br>i) DPS/FDR account – Free for once in a year<br>ii) Any other account- Tk.200 each deposit term |
| e) Bank to Bank/FI: Credit/Confidential information (Int'l) to 3rd Party                                                                                                                                                           | Charge                 | Tk.500.00 plus SWIFT at actual and / or courier charge at actual                                             |
| f) Balance confirmation to Auditors (Each Certificate)                                                                                                                                                                             | Charge                 | Tk. 200.00                                                                                                   |
| g) Certificate of Purchase , Encashment bonds, Securities                                                                                                                                                                          | Charge                 | Tk. 200.00                                                                                                   |
| h) Duplicate Savings Certificate / Declaration in lieu                                                                                                                                                                             | Charge                 | Tk. 500.00                                                                                                   |
| i) Duplicate Advice more than 6 months old (per advice)                                                                                                                                                                            | Charge                 | Tk. 50.00                                                                                                    |
| j) Issue of any other Certificate                                                                                                                                                                                                  | Charge                 | Tk. 200.00                                                                                                   |
| k) Attestation of Documents                                                                                                                                                                                                        | Charge                 | Tk. 100.00 per request up to 10 pages                                                                        |
| l) Beneficiary Owner's (BO account) Certificate                                                                                                                                                                                    | Charge                 | Tk. 100.00                                                                                                   |



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| <b>1.08) Account Transfer to other Branches</b>                                                                                                                               |                   |                                                                                                 |
| All type of Accounts<br>(Account to be transferred in the form of new account)                                                                                                | Charge            | Within same District: Tk.50/-<br>Other District: Tk.100/-                                       |
| <b>1.09) Premature Encashment of Monthly Deposit Scheme/FDR/Term Deposit</b>                                                                                                  |                   |                                                                                                 |
| All type of Accounts                                                                                                                                                          | Charge            | Free                                                                                            |
| <b>1.10) Standing Instruction</b>                                                                                                                                             | Charge            | Tk. 200.00                                                                                      |
| <b>1.11) Balance fee, incidental fee, ledger fee, service charge, counter transaction fee or any similar type fee in deferent type of Savings Account and Current Account</b> | Charge            | Free                                                                                            |
| <b>1.12) SMS Alert Service and/or WhatsApp Banking(half yearly)</b>                                                                                                           | Charge            | Tk.100.00                                                                                       |
| <b>1.13) RTGS (Real Time Gross Settlement Transaction: Any Amount</b>                                                                                                         | Charge            | Against same day cash deposit-Tk.100.00<br>Against Previous day's balance/Using Magpie App- Nil |
| <b>2.0 Remittance related Charges &amp; Fees- Local Currency (LCY)</b>                                                                                                        |                   |                                                                                                 |
| <b>2.01) Bangladesh Bank Cheque Issue Fee</b>                                                                                                                                 |                   |                                                                                                 |
| a) Bangladesh Bank Cheque Issuance Fee ( in case of customer requirement)                                                                                                     | Charge            | Tk. 500.00 per instance                                                                         |
| b) Bangladesh Bank Cheque Cancellation Fee                                                                                                                                    | Charge            | Tk. 100.00 per instance                                                                         |
| <b>2.02) Issuance of Pay Order</b>                                                                                                                                            |                   |                                                                                                 |
| Up to Tk.1,000                                                                                                                                                                | Charge            | Tk. 20.00                                                                                       |
| from Tk. 1,001 to Tk. 1,00,000                                                                                                                                                | Charge            | Tk. 50.00                                                                                       |
| Above Tk. 1,00,000                                                                                                                                                            | Charge            | Tk. 100.00                                                                                      |
| <b>2.03) Issuance of Demand Draft</b>                                                                                                                                         |                   |                                                                                                 |
| Up to Tk.1,000                                                                                                                                                                | Charge            | Tk. 20.00                                                                                       |
| from Tk. 1,001 to Tk. 1,00,000                                                                                                                                                | Charge            | Tk. 50.00                                                                                       |
| from Tk. 1,00,001 to Tk. 5,00,000                                                                                                                                             | Charge            | Tk. 100.00                                                                                      |
| from Tk. 5,00,001 to Tk. 1,00,00,000                                                                                                                                          | Charge            | Tk. 200.00                                                                                      |
| Above Tk. 100,00,000                                                                                                                                                          | Charge            | Tk. 300.00                                                                                      |
| Postage/Courier/Telephone Charges                                                                                                                                             | Charge            | At actual                                                                                       |
| <b>2.04) Cancellation of PO/DD</b>                                                                                                                                            |                   |                                                                                                 |
| a) Cancellation of PO/DD (for Account holder/ Non-Account holder)                                                                                                             |                   |                                                                                                 |
| Up to Tk.1,000.00                                                                                                                                                             | Charge            | Free                                                                                            |
| Above Tk.1,000.00                                                                                                                                                             | Charge            | Tk. 50.00                                                                                       |
| b) Duplicate Issuance of Instrument                                                                                                                                           | Charge            | Tk. 500.00<br>(excluding stamp charge for indemnity bond and others)                            |
| c) Stamp charge of the above                                                                                                                                                  | Charge            | At actual (As per tariff schedule of Govt./concerned agencies)                                  |

\*DD/PO issued for our Bank's purpose or reasons where Bank is responsible for such issuance, then no fee/commission/charges would be applicable on customer's account.





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| Particulars                                                                       | Nature of Charges | Rate                            |
|-----------------------------------------------------------------------------------|-------------------|---------------------------------|
| <b>2.05) Collection of Outstanding Cheques/DD/PO/Clean bills (OBC,ODBC)in LCY</b> |                   |                                 |
| Any Amount in LCY                                                                 | Commission        | 0.10% or min Tk. 100.00         |
| Mailing Service/Telephone                                                         | Charge            | At actual                       |
| <b>2.06) Cheque Return Fee</b>                                                    |                   |                                 |
| a) Returned/Bounced Cheque drawn on us–Reason: Insufficient fund                  | Fee               | Tk. 50.00 per returned cheque   |
| b) Returned/ Bounced Cheque drawn on us – Reason: Other than Insufficient fund    | Fee               | Tk. 50.00 per returned cheque   |
| <b>2.07) Stop Payment Charges</b>                                                 |                   |                                 |
| a) Stop Payment Instruction on account by customer                                | Charge            | Tk. 100.00 per instance/request |
| b) Stop Payment Instruction on Cheque by customer                                 | Charge            | Tk. 100.00 per instance/request |
| c) Stop Payment Instruction Cancellation from account                             | Charge            | Tk. 50.00 per instance/request  |
| d) Stop Payment Instruction Cancellation from cheque leaves                       | Charge            | Tk. 50.00 per instance/request  |
| e) Certified Photocopy or printed image of paid cheques / instruments by customer | Charge            | Tk. 100.00 per instance/request |



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| <b>3.0 Loans and Advances related charges</b>                           |                   |                                                                                                                              |
| <b>3.01) Charges on e-Payment Service of e-Govt. Procurement (e-GP)</b> |                   |                                                                                                                              |
| a) Registration                                                         |                   |                                                                                                                              |
| New Registration                                                        | Charge            | Tk.200.00                                                                                                                    |
| Renewal                                                                 | Charge            | Tk.100.00                                                                                                                    |
| Schedule purchase Download                                              | Charge            | Tk.100.00                                                                                                                    |
| b) Tender Payment                                                       |                   |                                                                                                                              |
| Document upload                                                         | Charge            | Tk.50.00                                                                                                                     |
| Tender Security upload                                                  | Charge            | Tk.50.00                                                                                                                     |
| Performance Security upload                                             | Charge            | Tk.250.00                                                                                                                    |
| New Performance Security upload                                         | Charge            | Tk.100.00                                                                                                                    |
| c) Other e-GP Related Service                                           | Charge            | Tk.100.00                                                                                                                    |
| d) Credit commitment fee for Work Order                                 | Charge            | Tk.500.00                                                                                                                    |
| <b>3.02) Bank Guarantee (Margin less than 100%)</b>                     |                   |                                                                                                                              |
| a) Issuance of Bank Guarantee in FCY                                    | Commission        | 0.50% per quarter or Minimum Tk.1,000.00 per quarter plus (Charges of foreign correspondents plus Transmission cost, if any) |
| b) Issuance of Bank Guarantee in BDT                                    | Charge            | 0.50% per quarter or Minimum Tk.1,000.00 per quarter plus courier and other charges at actual                                |
| c) Issuance of Counter Bank Guarantee in FCY                            | Charge            | 0.50% per quarter or Minimum Tk.1000.00 plus Transmission cost                                                               |
| d) Issuance of Counter Bank Guarantee in BDT                            | Charge            | 0.50% per quarter or Minimum Tk.1000.00 plus courier charge at actual                                                        |
| e) Charges for Bid Bond / Performance Bond / Advanced Payment Guarantee | Commission        | 0.50% per quarter or Minimum Tk.1000.00 plus Transmission cost                                                               |
| f) Confirmation of Bank Guarantee /Signature Verification               | Charge            | Tk.300.00                                                                                                                    |
| g) Stamp Duty & Other Charges                                           | Charge            | At Actual (As per tariff schedule of Govt./concerned agencies)                                                               |
| <b>3.03) Bank Guarantee (at 100% Margin)</b>                            |                   |                                                                                                                              |
| a) Issuance of Guarantee at 100% cash margin                            | Commission        | NIL per quarter (Minimum Tk.1000 per instance/request plus Transmission cost)                                                |
| b) Fully Covered by own Bank's FDR                                      | Commission        | 0.25% per quarter or Minimum Tk.1000.00 plus Transmission cost                                                               |
| c) Fully Covered by other Bank's FDR                                    | Commission        | 0.50% per quarter or Minimum Tk.1,000.00 per quarter plus courier and other charges at actual                                |
| d) Stamp Duty & Other Charges                                           | Charge            | At Actual (As per tariff schedule of Govt./concerned agencies)                                                               |





| Particulars                                                                                                                                                                                                                                                                                            | Nature of Charges | Rate                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3.04) Bank Guarantee Amendment</b>                                                                                                                                                                                                                                                                  |                   |                                                                                                                                                   |
| a) Charges for Amendment of Guarantee for Extension of Validity / Increase of Amount                                                                                                                                                                                                                   | Commission        | 0.50% per quarter or Minimum Tk.1,000.00 per quarterplus (Charges of foreign correspondents plus Transmission cost, if any)                       |
| b) Amendment of Bank Guarantee <b>without</b> Extension of Validity/ Increase of Value                                                                                                                                                                                                                 | Commission        | NIL per quarter<br>(Minimum Tk.1000)                                                                                                              |
| <b>Note:</b> (i) For one quarter or less than 1 quarter: 1 full quarter charge will be applicable.(ii) For more than one or multiple quarters with days i.e. fraction of a quarter: charge will be levied on the basis of full quarter the validity covers and counting of days of remaining maturity. |                   |                                                                                                                                                   |
| <b>3.05) General Charges</b>                                                                                                                                                                                                                                                                           |                   |                                                                                                                                                   |
| a) Loan Application Fee                                                                                                                                                                                                                                                                                | Charge            | No Charges                                                                                                                                        |
| b) Property Document verification Fee                                                                                                                                                                                                                                                                  | Charge            | Lawyer's fee plus Tk.2,500.00 per title deed                                                                                                      |
| c) Valuation of Land, Building, Machinery etc.                                                                                                                                                                                                                                                         | Charge            | At Actual<br>(Fee of Valuation Company)                                                                                                           |
| d) Lien Marking:                                                                                                                                                                                                                                                                                       |                   |                                                                                                                                                   |
| i) Our Bank's FDR/ Deposit -Account/instrument kept lien with our Bank                                                                                                                                                                                                                                 | Charge            | Tk.100.00                                                                                                                                         |
| ii) Our Bank's FDR/Instrument kept lien with Others                                                                                                                                                                                                                                                    | Charge            | Tk. 500.00 per bank plus other bank charges                                                                                                       |
| iii) Other Bank's FDR/Instrument kept lien with us                                                                                                                                                                                                                                                     | Charge            | Tk. 700.00 per bank plus other bank charges.                                                                                                      |
| e) Pledge, Un-pledge and Confiscation of pledge of shares                                                                                                                                                                                                                                              | Charge            | Charges of depository participants (DP) at actual plus Tk.5,000.00 per instance on request of the Bank.                                           |
| f) Early settlement charges<br>(No charges for loans against Cottage, Micro, Small sector and Continuous loan & Demand loans.)                                                                                                                                                                         | Charge            | 0.50% of outstanding loan amount in case of full adjustment.                                                                                      |
| g) Late payment of installment fee for Term Basis Loan (excluding Consumer and Agricultural Loan)                                                                                                                                                                                                      | Charge            | Additional interest to be charged on overdue amount for overdue period as per our Lending Rate of Interest plus Tk.200.00 as fee per installment. |
| <b>h) Project Appraisal Fee For Project Loan</b>                                                                                                                                                                                                                                                       |                   |                                                                                                                                                   |
| i) Up to 5.00 Lac                                                                                                                                                                                                                                                                                      | Charge            | NIL                                                                                                                                               |
| ii) Above 5.00 Lac to 10.00 Lac                                                                                                                                                                                                                                                                        | Charge            | Tk. 2000.00                                                                                                                                       |
| iii) Above 10.00 Lac to 1.00 Crore                                                                                                                                                                                                                                                                     | Charge            | Tk. 10,000.00                                                                                                                                     |
| iv) Above 1.00 Crore to 5.00 Crore                                                                                                                                                                                                                                                                     | Charge            | Tk. 25,000.00                                                                                                                                     |
| v) Above 5.00 Crore                                                                                                                                                                                                                                                                                    | Charge            | Tk.50,000.00                                                                                                                                      |
| i) Contact Point Verification Charge                                                                                                                                                                                                                                                                   | Charge            | Tk.500.00                                                                                                                                         |



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| <b>3.06) Information Collection Charge:</b>                                                                   |                   |                                                                                                                            |
| a) CIB Inquiry Fee                                                                                            | Charge            | At Actual (As charged by Bangladesh Bank)                                                                                  |
| b) Change in Directorship information in CIB database                                                         | Charge            | Bangladesh Bank charge plus Tk. 500                                                                                        |
| c) Change for reporting declassification in CIB database on urgent basis                                      | Charge            | Bangladesh Bank charge plus Tk. 200                                                                                        |
| d) Information Collection Charge                                                                              | Charge            | Tk.300.00                                                                                                                  |
| <b>3.07) NOC related Charge</b>                                                                               |                   |                                                                                                                            |
| a) NOC for change in Board of Directors                                                                       | Charge            | Tk.5,000.00                                                                                                                |
| a) Documentation                                                                                              | Charge            | At Actual<br>[Stamp & Duty (As per tariff schedule of Govt./concerned agencies),<br>Legal Fees etc. on borrower's account] |
| b) Documentation Up-to-date                                                                                   | Charge            | At actual + Tk.500 service charge                                                                                          |
| c) Mortgage collateral Replacement                                                                            | Charge            | At actual +Tk.5000 service charge                                                                                          |
| d) Photocopy of documents                                                                                     | Charge            | Per page Tk.5.00 + Tk.100 service charge                                                                                   |
| e) Mortgage deferral                                                                                          | Charge            | Per instance Tk.3000.00 for any loan                                                                                       |
| f) Security Retention fees after settlement of facilities                                                     | Charge            | Per quarter Tk.2000.00                                                                                                     |
| <b>3.09) Credit Rating</b>                                                                                    |                   |                                                                                                                            |
| Credit Rating on any loan amount                                                                              | Charge            | Rating agency's actual cost                                                                                                |
| <b>3.10) Term Loan/Other Loan (New or Renewal) Processing fee</b>                                             |                   |                                                                                                                            |
| a) If Regretted (Fresh, Renewal & Reschedule/Converted Loan)                                                  | Charge            | No charge                                                                                                                  |
| b) If Approved (Fresh loan):                                                                                  |                   |                                                                                                                            |
| i) Up to 50.00 Lac:                                                                                           | Charge            | 0.50% on total sanctioned amount or maximum Tk.15,000/-; whichever is lower.                                               |
| ii) Above 50.00 Lac                                                                                           | Charge            | 0.30% on total sanctioned amount or maximum Tk.20,000/-; whichever is lower.                                               |
| c) Other sectors except for CMSME & Agriculture (Rescheduled/Restructured loan)                               | Charge            | 0.25% or Tk.10,000/- whichever is lower                                                                                    |
| d) Cottage, Micro, Small & Medium Industry (CMSME) & Agriculture Sector (Fresh/Reschedule/ Restructured loan) | Charge            | Free                                                                                                                       |
| e) Loan Takeover by other Bank                                                                                | Charge            | Early settlement fee + 0.10% of adjusted amount+ VAT                                                                       |





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| <b>3.11) CCOD Loan (New or Renewal) Processing Fee</b>                                                                    |                   |                                                                                                                                                                                                                                                                                                                                                  |
| a) If Regretted (Fresh/reschedule/converted loan)                                                                         | Fee               | Free                                                                                                                                                                                                                                                                                                                                             |
| b) If Approved (Fresh/Renewal)                                                                                            | Fee               | i) Upto 50.00 lac: 0.50% on total sanctioned amount or maximum Tk.15,000/- , whichever is lower.<br>ii) Above 50.00 lac: 0.30% on total sanctioned amount or maximum Tk.20,000/-, whichever is lower.<br>iii) No fee(s) will be applicable against any SOD loan which is secured by only bank's own financial Instruments like FDR or scheme(s). |
| c) Other sectors except for CMSME & Agriculture (Rescheduled/Restructured loan)                                           | Fee               | 0.25% or Tk.10,000/- whichever is lower                                                                                                                                                                                                                                                                                                          |
| d) Cottage, Micro, Small & Medium Industry (CMSME) & Agriculture Sector (Fresh & reschedule/converted loan)               | Fee               | Free                                                                                                                                                                                                                                                                                                                                             |
| e) Loan Takeover by other Bank                                                                                            | Charge            | Early settlement fee + 0.10% of adjusted amount+ VAT                                                                                                                                                                                                                                                                                             |
| <b>3.12) Supervisory &amp; Monitoring Charges</b>                                                                         |                   |                                                                                                                                                                                                                                                                                                                                                  |
| Supervisory & Monitoring charges on supervisory credit (such as MFI), collateral free loan/partial collateral based loan. | Charge            | 0.25% upfront on disbursed amount                                                                                                                                                                                                                                                                                                                |

*[Handwritten signature]*





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| Particulars                                                                                                                                                                                                                            | Nature of Charges | Rate                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>4.0 Trade Finance (IMPORT) related charges:</b>                                                                                                                                                                                     |                   |                                                                                                                                  |
| <b>4.01) Letter of Credit Opening, Extension of L/C Validity &amp; Increase of Amount</b>                                                                                                                                              |                   |                                                                                                                                  |
| a) L/C : at sight / by negotiation                                                                                                                                                                                                     | Commission        | Min. 0.10- Max. 0.40% per quarter or part thereof plus Transmission charge                                                       |
| b) L/C under Aid / Loan /Grant/ Barter/ Credit other than Deferred                                                                                                                                                                     | Commission        | As above                                                                                                                         |
| c) Back to Back L/C                                                                                                                                                                                                                    | Commission        | Min. 0.10- Max. 0.40% per quarter or part thereof plus Transmission charge                                                       |
| d) L/C : by acceptance / by Deferred payment                                                                                                                                                                                           | Commission        | Min. 0.10- Max. 0.50% per quarter or part thereof plus Transmission charge                                                       |
| e) L/C opened under 100% Cash Margin                                                                                                                                                                                                   | Commission        | Min. 0.10- Max. 0.25% per quarter or part thereof plus Transmission charge                                                       |
| f) Import business procured through competitive bidding of open tender process of Govt. and Govt. owned Enterprise                                                                                                                     | Commission        | Min. 0.01- Max.0.40% per quarter or part thereof<br>(rate will be determined through competitive bidding of open tender process) |
| g) Import without L/C at DP basis                                                                                                                                                                                                      | Processing fee    | 0.10% of invoice value plus SWIFT charge at actual                                                                               |
| h) Import without L/C at DA basis                                                                                                                                                                                                      | Processing fee    | 0.15% of invoice value or minimum Tk.1000 plus SWIFT charge at actual                                                            |
| i) UPAS LC Processing Fee                                                                                                                                                                                                              | Charge            | Tk.2,500.00 per document                                                                                                         |
| j) L/C Opening processing fee on case to case basis                                                                                                                                                                                    | Fee               | Tk. 500 for each L/C<br>(subject to change as per authority)                                                                     |
| Note:(i) 100% cash margin means 100% cash deposit in Margin Accounts, (ii) Usual LC opening will be applied in case of 100% margin in the form Term Deposit or any other deposit or debit block of account balance of Deposit Account. |                   |                                                                                                                                  |
| <b>4.02) Amendment of L/C</b>                                                                                                                                                                                                          |                   |                                                                                                                                  |
| L/C amendment of any nature charge                                                                                                                                                                                                     | Charge            | Tk. 750.00 plus Transmission charge (At actual)                                                                                  |
| Note: In case of value, commission is to be realized on the increased amount like as opening of L/C irrespective of any nature.                                                                                                        |                   |                                                                                                                                  |
| <b>4.03) Acceptance Commission against L/C</b>                                                                                                                                                                                         |                   |                                                                                                                                  |
| a) Usance Bill under Deferred Payment/By acceptance L/Cs other than Back to Back L/C- <b>Foreign</b>                                                                                                                                   | Commission        | Min. 0.10- Max. 0.40% per quarter or part thereof plus Transmission charge at actual                                             |
| b) Usance Bill under Deferred Payment / By acceptance L/Cs other than Back to Back L/C- <b>Local</b>                                                                                                                                   | Commission        | Min. 0.10- Max. 0.40% per quarter or part thereof plus Transmission charge at actual                                             |



**BASIC Bank Limited**  
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| Particulars                                               | Nature of Charges | Rate                                                                                    |
|-----------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------|
| c) Usance Bill under Deferred Back to Back L/Cs- Foreign  | Commission        | Min. 0.10- Max. 0.40% per quarter or part thereof<br>plus Transmission charge at        |
| d) Usance Bill under Deferred Back to Back L/Cs- Local    | Commission        | Min. 0.10- Max. 0.40% per quarter or part thereof<br>plus Transmission charge at actual |
| e) Acceptance Commission against Documents other than L/C | Commission        | Min. 0.10- Max. 0.40% per quarter or part thereof<br>plus Transmission charge at actual |

**Note:** (i) For one quarter or less than 1 quarter: 1 full quarter charge will be applicable.(ii) For more than one or multiple quarters with days i.e. fraction of a quarter: charge will be levied on the basis of full quarter the validity covers and counting of days of remaining maturity.

**Miscellaneous Charges – Import**

**4.04) Correspondence Charge**

|                                                          |        |                                                                                  |
|----------------------------------------------------------|--------|----------------------------------------------------------------------------------|
| a) Foreign Correspondent Charge on Beneficiary's Account | Charge | At Actual                                                                        |
| b) Foreign Correspondent Charge on Applicant's Account   | Charge | At actual                                                                        |
| c) Local Correspondent Charge                            | Charge | Free                                                                             |
| d)L/Cs Cancellation Charge                               | Charge | Free<br>(But SWIFT and /or Courier charge at actual, if any, has to be realized) |

**4.05) Discrepant Import Document (To be realized from the L/C Beneficiary which must be mentioned in L/C; if not then on Applicant's A/C)**

**a) Foreign LC:**

|                                                      |        |         |
|------------------------------------------------------|--------|---------|
| i) Up to USD10,000.00 or equivalent                  | Charge | USD 20  |
| ii) From USD10,001.00 to USD25,000.00 or equivalent  | Charge | USD 50  |
| iii) From USD25,001.00 to USD50,000.00 or equivalent | Charge | USD 75  |
| iv) From USD50,001.00 to USD100,000.00 or equivalent | Charge | USD 100 |
| v) Above USD100,000.00 or equivalent                 | Charge | USD 200 |

**b) Local LC:**

|                                                |        |        |
|------------------------------------------------|--------|--------|
| i) Up to USD10,000 or equivalent and           | Charge | USD 15 |
| ii) From USD10,001 to USD25,000 or equivalent  | Charge | USD 20 |
| iii) From USD25,001 to USD50,000 or equivalent | Charge | USD 25 |
| iv) From USD50,001 to USD100,000 or equivalent | Charge | USD 30 |
| v) Above USD100,000 or equivalent              | Charge | USD 35 |

**4.06) Credit Report related Charges**





**BASIC Bank Limited**  
**Schedule of Charges, Fees & Commissions**  
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| a) Collection of Credit report on the beneficiary of import L/Cs                                          | Charge            | At Actual (As charged by Institution(s) from where the report will be collected) plus Transmission charge at actual           |
|-----------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------|
| b) Collection of Credit report on the beneficiary of import L/Cs from Banks existing Database.            | Charge            | USD50.00 per instance                                                                                                         |
| Particulars                                                                                               | Nature of Charges | Rate                                                                                                                          |
| <b>Others:</b>                                                                                            |                   |                                                                                                                               |
| a) IRC renewal service charge (In addition to Govt. fee)                                                  | Charge            | NIL                                                                                                                           |
| b) B/L Endorsement Signature Verification Charge                                                          | Charge            | Tk. 150.00 per B/L                                                                                                            |
| c) Registration of LCAF                                                                                   | Charge            | Tk. 300.00 per LCAF                                                                                                           |
| d) Issuance of any other Import related Certificate                                                       | Charge            | Tk. 200.00(flat) per certificate                                                                                              |
| e) L/C opening application charge                                                                         | Charge            | Tk. 500.00 per L/C                                                                                                            |
| f) LCA form charges                                                                                       | Charge            | Tk. 300.00 per Form                                                                                                           |
| g) IMP Form                                                                                               | Charge            | Tk.100.0 per Form                                                                                                             |
| h) Copy document endorsement charge                                                                       |                   | Free                                                                                                                          |
| i) Attestation/Certification of Copy Documents                                                            | Charge            | Tk. 300.00 per L/C per instance                                                                                               |
| j) Certification of import docs for custom assessment purpose                                             | Charge            | i) Up to USD 100,000 – Tk. 1,000<br>ii) From USD 100,001 to USD 1,000,000 – Tk. 2,500<br>iii) Above USD 1,000,000 – Tk. 5,000 |
| k) Import Transaction Certificate                                                                         | Charge            | Tk. 500 per certificate                                                                                                       |
| l) EDF Processing Fee                                                                                     | Charge            | Tk.2,500.00 per document                                                                                                      |
| <b>4.07) Issuance of Shipping Guarantee/NOC/Delivery Order(DO) in absence of original import document</b> |                   |                                                                                                                               |
| i) Up to USD10,000 or equivalent                                                                          | Charge            | Tk. 1,000.00                                                                                                                  |
| ii) USD10,001 to USD25,000 or equivalent                                                                  | Charge            | Tk. 1,500.00                                                                                                                  |
| iii) Above USD25,000 or equivalent                                                                        | Charge            | Tk. 2,000.00                                                                                                                  |
| <b>4.08) Payment charge for Local L/C &amp; Local BB L/C</b>                                              |                   |                                                                                                                               |
| <b>To be realized from the L/C Beneficiary:</b>                                                           |                   |                                                                                                                               |
| a) For Local Currency Payment                                                                             | Charge            | Tk.500.00 per payment                                                                                                         |
| b) For foreign currency payment                                                                           |                   |                                                                                                                               |
| i) Up to USD10,000 or equivalent                                                                          | Charge            | USD10.00 per payment                                                                                                          |
| ii) From USD10,001.00 to USD25,000.00 or equivalent                                                       | Charge            | USD20.00 per payment                                                                                                          |
| iii) From USD25,001.00 to USD50,000.00 or equivalent                                                      | Charge            | USD25.00 per payment                                                                                                          |
| iv) From USD50,001.00 to USD100,000.00 or equivalent                                                      | Charge            | USD35.00 per payment                                                                                                          |
| v) Above USD100,000.00 or equivalent                                                                      | Charge            | USD40.00 per payment                                                                                                          |
| <b>4.09) Payment charge for Foreign L/C &amp; Foreign BB L/C</b>                                          |                   |                                                                                                                               |
| <b>To be realized from the L/C Beneficiary:</b>                                                           |                   |                                                                                                                               |
| i) Upto USD10,000 or equivalent                                                                           | Charge            | USD25.00                                                                                                                      |



**BASIC Bank Limited**  
**Schedule of Charges, Fees & Commissions**  
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|                                                |        |          |
|------------------------------------------------|--------|----------|
| ii) From USD10,001 to USD25,000 or equivalent  | Charge | USD30.00 |
| iii) From USD25,001 to USD50,000 or equivalent | Charge | USD50.00 |
| iv) From USD50,001 to USD100,000 or equivalent | Charge | USD65.00 |
| v) Above USD100,000 or equivalent              | Charge | USD75.00 |

*Order*





BASIC Bank Limited  
Schedule of Charges, Fees & Commissions  
(From January, 2025 to June, 2025)

| Particulars                                                                                                | Nature of Charges | Rate                                                                                                      |
|------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------|
| <b>5.0 Trade Finance (EXPORT)- related charges:</b>                                                        |                   |                                                                                                           |
| <b>5.01) Advising of Foreign Bank L/Cs and Local L/Cs to Local Beneficiary (Back to Back &amp; Inland)</b> |                   |                                                                                                           |
| a) L/C Advising Charge                                                                                     | Commission        | Tk. 750.00                                                                                                |
| b) L/C Amendment Advising Charge to the beneficiary of our Banks                                           | Commission        | Tk. 750.00                                                                                                |
| c) Advising LC/Amendment to the beneficiary of Other Banks                                                 | Commission        | Tk. 750.00                                                                                                |
| <b>5.02) Transfer of L/C or Amendment</b>                                                                  |                   |                                                                                                           |
| a) L/C Transfer Charge                                                                                     | Commission        | Tk. 750.00                                                                                                |
| b) Transfer of L/C Amendment Charge                                                                        | Commission        | Tk. 750.00                                                                                                |
| <b>5.03) Add confirmation commission on L/Cs</b>                                                           |                   |                                                                                                           |
| a) L/C Add Confirmation                                                                                    | Commission        | 0.20% per quarter plus Transmission charge                                                                |
| b) Confirmation arrangement charge                                                                         | Charge            | 0.20% (Flat)                                                                                              |
| <b>5.04) Export Bill against Negotiation / Collection Commission</b>                                       |                   |                                                                                                           |
| a) Commission for Export Bills where there is exchange gain                                                | Commission        | Tk. 500.00 per document                                                                                   |
| b) Negotiation/Collection Commission for Export Bills where there is no exchange gain                      | Commission        | 0.15% or Min.-Tk. 1,000 per bill                                                                          |
| <b>5.05) Cash Incentive / Assistance Processing Charge</b>                                                 |                   |                                                                                                           |
| a) Charges for cash incentive against Export                                                               | Charge            | 0.50% on disbursed amount or Tk. Minimum Tk. 2,500.00                                                     |
| <b>5.06) Miscellaneous Charges - Export</b>                                                                |                   |                                                                                                           |
| a) EXP fee                                                                                                 | Charge            | Tk. 100 per instance                                                                                      |
| b) Issuance of PRC                                                                                         | Charge            | i. For Deemed Exporter Tk. 500.00 per export bill<br>ii. PRC per EXP Tk. 200.00 for direct Exporter/ EPZ. |
| c) Certification of Documents                                                                              | Charge            | Tk. 500.00                                                                                                |
| d) Issuance of CFR/CIF Certificate                                                                         | Charge            | Tk. 500.00                                                                                                |
| e) Issuance of Back to Back L/C Certificate                                                                | Charge            | Tk. 500.00                                                                                                |
| f) Issuance of Export Performance Certificate                                                              | Charge            | Tk. 1,000.00                                                                                              |
| g) Amendment of Collection Instruction                                                                     | Charge            | Tk. 1,000 per Amendment                                                                                   |
| h) Issuance of any other Certificate (such as C&F)                                                         | Charge            | Tk. 500.00                                                                                                |
| i) Bond License processing fee                                                                             | Charge            | New: Tk. 5,000.00<br>Renewal: Tk. 2,000.00                                                                |



**BASIC Bank Limited**  
**Schedule of Charges, Fees & Commissions**  
**(From January , 2025 to June , 2025)**

| Particulars                                                                                   | Nature of Charges | Rate                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| j) EXP form alteration charge                                                                 | Charge            | Tk.100.00                                                                                                                                                                                                                                                                                                                                                                |
| k) EXP Cancellation charge                                                                    | Charge            | Tk.100.00                                                                                                                                                                                                                                                                                                                                                                |
| l) Buying House Commission Payment Processing Charge                                          | Charge            | Tk.1,000.00 per instance                                                                                                                                                                                                                                                                                                                                                 |
| m) Issuance of NOC for 2 <sup>nd</sup> /3 <sup>rd</sup> lien Banks                            | Charge            | Tk.3,000 per instance (for 2 <sup>nd</sup> lien Banks)<br>Tk.5,000 per instance (for 3 <sup>rd</sup> lien Banks)                                                                                                                                                                                                                                                         |
| n) Issuance of FDD for BO Account                                                             | Fee               | Tk. 1,000                                                                                                                                                                                                                                                                                                                                                                |
| o) Export bills related communications with Foreign Banks                                     | Charge            | At actual                                                                                                                                                                                                                                                                                                                                                                |
| p) Outward foreign remittance through MT103                                                   | Fee               | i) Up to USD5,000 Tk.300<br>ii) Above USD5000 to USD20,000 Tk.500<br>iii) Above USD20,000 to USD30,000 Tk.750<br>iv) Above USD30,000 Tk.1,000                                                                                                                                                                                                                            |
| q) Contract Lien fees                                                                         | Fee               | Advise and lien of Export Contract for availing pre/post shipment finances (BB and others):<br>i) Up to USD5,000 Tk.500<br>ii) Above USD5000 to USD20,000 Tk.1,000<br>iii) Above USD20,000 to USD30,000 Tk.1,500<br>iv) Above USD30,000 Tk.2,000<br>Contract/Invoices against Advance Payment (TT) received only (No BB, pre/post shipment facility required) Tk. 1,000. |
| r) <b>Credit Report:</b>                                                                      |                   |                                                                                                                                                                                                                                                                                                                                                                          |
| i) Collection of credit report on the Applicant of Export L/Cs                                | Charge            | At Actual plus Transmission charge at actual                                                                                                                                                                                                                                                                                                                             |
| ii) Collection of credit report on the Applicant of Export L/Cs from Bank's existing Database | Charge            | USD50.00 per instance                                                                                                                                                                                                                                                                                                                                                    |
| s) Any other charges not mentioned above                                                      | Charge            | At actual                                                                                                                                                                                                                                                                                                                                                                |
| <b>6.0 Other trade finance related charges (EXPOT &amp; IMPORT):</b>                          |                   |                                                                                                                                                                                                                                                                                                                                                                          |
| Postage charge                                                                                | Charge            | At Actual (Defined in Note)                                                                                                                                                                                                                                                                                                                                              |
| Courier charge                                                                                | Charge            | At Actual (Defined in Note)                                                                                                                                                                                                                                                                                                                                              |
| SWIFT charge for L/C                                                                          | Charge            | At Actual (Defined in Note)                                                                                                                                                                                                                                                                                                                                              |
| SWIFT charge for L/C amendment                                                                | Charge            | At Actual (Defined in Note)                                                                                                                                                                                                                                                                                                                                              |
| SWIFT charge for Payment / Fund Transfer Instruction / Reimbursement Instruction              | Charge            | At Actual (Defined in Note)                                                                                                                                                                                                                                                                                                                                              |
| SWIFT charge for other reasons                                                                | Charge            | At Actual (Defined in Note)                                                                                                                                                                                                                                                                                                                                              |





**BASIC Bank Limited**  
**Schedule of Charges, Fees & Commissions**  
**(From January, 2025 to June, 2025)**

| Particulars                                                                            | Nature of Charges | Rate                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>7.0 Remittance related Charges-Foreign Currency (FCY):</b>                          |                   |                                                                                                                                                                                                                                                 |
| <b>7.01) Foreign Currency &amp; Draft related Service Charges</b>                      |                   |                                                                                                                                                                                                                                                 |
| a) Issue of any FC Draft on overseas A/C                                               | Charge            | i) Upto Tk.1.00 Lac equivalent in FCY-Tk.100.00<br>ii) Above Tk.1.00 Lac to Tk.5.00 Lac equivalent in FCY-Tk.200.00<br>iii) Above Tk.5.00 Lac to Tk.10.00 Lac equivalent in FCY-Tk.300.00<br>iv) Above Tk.10.00 Lac equivalent in FCY-Tk.500.00 |
| b) Charges for issuance of FC Draft on Bangladesh Bank                                 | Charge            | Tk.750.00 (not applicable for payment of B/B L/C)                                                                                                                                                                                               |
| c) Charges for issuance of FC Draft on Bangladesh Bank for payment of back-to-back L/C | Charge            | i) USD 10.00 for documents/bill value up to equivalent USD10,000.00<br>ii) USD 20.00 for documents/bill value from equivalent USD10,000.00 to USD20,000.00<br>iii) USD 30.00 for documents/bill value above equivalent USD20,000.00             |
| d) FCY Cheque/Draft Collection (within Bangladesh and other than L/C payment)          | Charge            | 0.10% or Min USD5.00 but Max USD10.00 excluding charges deducted by collection mechanism/parties                                                                                                                                                |
| e) FCY Cheque/Draft Collection (outside Bangladesh and other than L/C payment)         | Charge            | 0.10% or Min USD10.00 but Max USD20.00 plus postage or courier charges at actual deducted by collection mechanism/parties                                                                                                                       |
| f) All other charges including Mail/ SWIFT                                             | Charge            | At actual                                                                                                                                                                                                                                       |
| g) Issuance of FC Endorsement certificate                                              | Commission        | Tk. 500.00                                                                                                                                                                                                                                      |
| h) Transactions by Nominee/Account holder in F.C. A/cs                                 | Commission        | Free                                                                                                                                                                                                                                            |
| <b>7.02) Cancellation of Drafts in FC</b>                                              |                   |                                                                                                                                                                                                                                                 |
| Charge for Cancellation (encashment) of issued Foreign Currency Draft                  | Charge            | Tk.200.00plus Transmission Charge, if any                                                                                                                                                                                                       |
| <b>7.03) FC Service Charge</b>                                                         |                   |                                                                                                                                                                                                                                                 |
| Endorsement Fee & Commission for Cash (FC)                                             | Charge            | Endorsement fee Tk.500.00 plus Commission- 0.10% for cash (FC)                                                                                                                                                                                  |
| <b>7.04) Student File Opening Charge</b>                                               |                   |                                                                                                                                                                                                                                                 |
| a) For SAARC countries                                                                 | Charge            | Tk.2,500.00 per instance                                                                                                                                                                                                                        |
| b) Other than SAARC countries                                                          | Charge            | Tk.3,000.00 per instance                                                                                                                                                                                                                        |
| c) Remittance of Tuition Fee/ Living Expense                                           | Commission        | Tk. 1,000.00 per instance                                                                                                                                                                                                                       |
| <b>8.0 Other Charges:</b>                                                              |                   |                                                                                                                                                                                                                                                 |
| <b>8.01) Godown Charges</b>                                                            |                   |                                                                                                                                                                                                                                                 |
| a) Borrower's Godown under Bank's Custody:                                             |                   |                                                                                                                                                                                                                                                 |
| i) Rent                                                                                | Charge            | On Borrower's account                                                                                                                                                                                                                           |
| ii) Insurance                                                                          | Charge            | On Borrower's account                                                                                                                                                                                                                           |
| iii) Salary & Allowances of Godown Staff                                               | Charge            | On Borrower's account                                                                                                                                                                                                                           |





BASIC Bank Limited  
Schedule of Charges, Fees & Commissions  
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| Particulars                                                                                                                            | Nature of Charges | Rate                  |
|----------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------|
| b) Bank's Rented Godown /Own Space                                                                                                     |                   |                       |
| i) Rent & Maintenance                                                                                                                  | Charge            |                       |
| ii) Insurance                                                                                                                          | Charge            | On Borrower's account |
| iii) Salary & Allowances of Godown Staff                                                                                               | Charge            | On Borrower's account |
| c) Delivery Order (D/O) charge                                                                                                         | Charge            | On Borrower's account |
| Note: Proportionate expenses / charges to be realized from borrower's account according to space utilization and other overhead costs. |                   | Tk.500.00 per D/O     |

8.02) Enlistment Fee:

|                          |        |                                                                            |
|--------------------------|--------|----------------------------------------------------------------------------|
| a) C&F Agents and Others | Charge |                                                                            |
| b) Surveyor              | Charge | Fresh Tk. 20,000.00, Renewal Tk. 7,500.00, Change of Category Tk. 5,000.00 |
|                          |        | Fresh: 10,000.00, Renewal Tk.5,000.00                                      |

9.0 Charges on Purchase of Cheques/DD/PO and Inland Bills(Discount rate to be approved by Head Office):

|                                                             |        |                              |
|-------------------------------------------------------------|--------|------------------------------|
| a) Charge on cheque / instrument amount denominated in LCY: |        |                              |
| i) Up to Tk. 10.00 lac                                      | Charge |                              |
| ii) Above Tk.10.00lac to Tk.25.00lac                        | Charge | Tk.500.00                    |
| iii) Above Tk.25.00lac to Tk.50.00lac                       | Charge | Tk.750.00                    |
| iv) Above Tk. 50.0lac                                       | Charge | Tk.1,000.00                  |
| b) Charge on cheque / instrument amount denominated in FCY: |        |                              |
| i) Up to USD5,000.00 or equivalent                          | Charge |                              |
| ii) Above USD5,000.00 to USD 25,000.00 or equivalent        | Charge | USD25.00 or equivalent BDT   |
| iii) Above USD25000.00 to USD 100,000.00 or equivalent      | Charge | USD 50.00 or equivalent BDT  |
| iv) Above USD100,000.00 or equivalent                       | Charge | USD 100.00 or equivalent BDT |
| c) Postage/Courier Service / Telephone                      | Charge | USD 150.00 or equivalent BDT |
|                                                             |        | At Actual                    |

10.0) ATM Card Related Charges:

10.01) Credit & Debit (VISA & Proprietary- Q-Cash & NPSB) Card Related Charges

|                                                           |        |              |
|-----------------------------------------------------------|--------|--------------|
| a) Debit -Issue (Proprietary- Q-Cash & NPSB)              | Charge |              |
| b) Debit-Renewal (Proprietary- Q-Cash & NPSB)             | Charge | Tk. 400.00   |
| c) PIN Replacement- Proprietary- Q-Cash & NPSB            | Charge | Tk. 400.00   |
| d) Card Replacement/Re-issue (Proprietary- Q-Cash & NPSB) | Charge | Tk. 200.00   |
| e) Issue-VISA Debit                                       | Charge | Tk. 400.00   |
| f) Annual/Renewal fee-VISA Debit                          | Charge | Tk. 500.00   |
| g) Card Replacement VISA Credit Gold                      | Charge | Tk. 500.00   |
| h) Card Replacement VISA Credit Classic                   | Charge | Tk. 1,000.00 |
| i) Card Replacement VISA Credit Platinum                  | Charge | Tk. 800.00   |
| j) PIN Replacement-VISA Debit& Credit                     | Charge | Tk. 1,500.00 |
| k) Issue- VISA Credit Gold                                | Charge | Tk. 300.00   |
| l) Annual/Renewal fee- VISA Credit Gold                   | Charge | Tk. 1,700.00 |
| m) Issue-VISA Credit Platinum Dual                        | Charge | Tk. 1,700.00 |
| n) Annual/Renewal fee-VISA Credit Platinum Dual           | Charge | Tk. 4,000.00 |
|                                                           |        | Tk. 4,000.00 |





|                                                                                                                                 |        |                                                            |
|---------------------------------------------------------------------------------------------------------------------------------|--------|------------------------------------------------------------|
| o) Issue-VISA Credit Classic                                                                                                    | Charge | Tk. 1,000.00                                               |
| p) Annual/Renewal fee-VISA Credit Classic                                                                                       | Charge | Tk. 1,000.00                                               |
| q) 1 <sup>st</sup> Supplementary Card (for Local Cards):<br>Annual/Renewal Fee for all types of Credit Cards as mentioned above | Charge | Free                                                       |
| r) 2 <sup>nd</sup> & Onward Supplementary Card (for Local Cards):<br>Annual/Renewal Fee-VISA Credit Cards                       | Charge | Platinum-Tk. 1,000.00, Gold-Tk. 800.00 & Classic-Tk.500.00 |
| s) 1 <sup>st</sup> Supplementary Card (for International Cards):<br>Annual Fee for VISA Credit Card- Platinum, Gold & Classic   | Charge | Platinum-Tk. 1,000.00, Gold-Tk. 800.00 & Classic-Tk.500.00 |
| t) 2 <sup>nd</sup> & Onward Supplementary Card (for International Cards)-Annual/Renewal Fee-VISA Credit                         |        | Platinum-Tk. 1,500.00 , Gold- Tk. 1,000.00,Classic- 800.00 |
| u) Late Payment Charges VISA Credit-<br>Platinum, Gold & Classic- Local                                                         | Charge | Tk. 500.00                                                 |
| v) Late Payment Charges VISA Credit-<br>Platinum, Gold & Classic- International                                                 | Charge | US\$10.00                                                  |
| w) Excess Over Limit (EOL) Charges- VISA Credit<br>Platinum, Gold & Classic (Local)                                             | Charge | Tk. 300.00                                                 |
| x) Excess Over Limit (EOL) Charges- VISA Credit<br>Platinum, Gold & Classic (International)                                     | Charge | US\$6.00                                                   |
| y) Cash Advance Fees-VISA Credit Platinum, Gold & Classic (Local)                                                               | Charge | Tk. 150.00/per transaction                                 |
| z) Statement Fee (Duplicate-hard copy)                                                                                          | Charge | Tk. 200.00                                                 |
| aa) SMS Charges (Yearly) – All types of card                                                                                    | Charge | Tk.200.00                                                  |
| bb) Card Cheque Book Fee                                                                                                        | Charge | Tk. 300.00                                                 |
| cc) Cheque Processing Fee (Fund Transfer)                                                                                       | Charge | 1.25% (On Drawn Amount)                                    |
| dd) CIB Fees                                                                                                                    | Charge | At Actual (As charged by Bangladesh Bank)                  |
| ee) General Prepaid Cards                                                                                                       |        | Local-Tk.500.00<br>International-US\$. 10.00               |
| ff) Prepaid Student Cards                                                                                                       | Charge | Local-Tk.500.00<br>International-US\$. 10.00               |
| gg) Prepaid Treatment Cards                                                                                                     | Charge | Local-Tk.500.00<br>International-US\$. 10.00               |
| hh) Prepaid Virtual Cards                                                                                                       | Charge | Local-Tk.500.00<br>International-US\$. 10.00               |
| ii) Prepaid Card Replacement Fee                                                                                                | Charge | Local-Tk.500.00<br>International-US\$. 10.00               |
| jj) Prepaid Card PIN Replacement Fee                                                                                            | Charge | Local-Tk.200.00<br>International-US\$.5.00                 |
| kk) Certificate Fee (Credit Card related)                                                                                       | Charge | Tk. 200.00                                                 |
| ll) Legal Notice Fee                                                                                                            | Charge | Tk. 200.00                                                 |
| mm) EMI Early Settlement Fee                                                                                                    | Charge | 0.50% on remaining balance.                                |
| nn) International Lounge Access (For Bangladesh)<br>(For Platinum only-02 Persons)                                              | Charge | Free                                                       |
| oo) Priority Lounge Visit Fee (Platinum Cards Outside the Country)                                                              | Charge | USD 27 (Per visit per card holder)                         |



**BASIC Bank Limited**  
**Schedule of Charges, Fees & Commissions**  
**(From January , 2025 to June , 2025)**

|                                                                              |        |                                                        |
|------------------------------------------------------------------------------|--------|--------------------------------------------------------|
| pp) Priority pass replacement Fee                                            | Charge | Tk. 1,000.00                                           |
| qq) Credit Shield Premium                                                    | Charge |                                                        |
| rr) Card Closing Fee – Credit Cards                                          | Charge | 0.35% of Credit Card balance as of the statement date. |
| ss) Card Closing Fee – Debit Cards                                           | Charge | Tk. 500.00                                             |
| tt) Card Closing Fee ERQ, RFCD                                               | Charge | Tk. 300.00                                             |
| <b>10.02) Government Excise Duty on Credit/Debit Card as per Govt. Rules</b> |        | <b>US\$. 10.00</b>                                     |

- Excise Duty will be applicable for both debit or credit balances.
- To calculate the highest balance in a single day, day end balance will be considered and in case of both debit balance and credit balance, system will net off the credit balance with the debit balance.
- Fee/Charges of Cash Addition to BKash, Nagad & other Merchants from credit Card may be imposed by the Management whenever required.

**\*Payment for RFCD Credit Card must be made in US\$.**

- Bankers all over the country may enjoy BASIC cards at 50% discount
- 15% VAT to be imposed on card new/annual/renewal fee/replacement fee.
- Bank may offer Pre- approved cards lifetime free.
- Debit cards issued against corporate accounts may be free
- All kinds of card fee may be changed time to time.

**N.B:** The Bank may issue Gold/Classic/Platinum cards to the RFCD/ERQ account holders of the Bank. Fees are given below:

Annual Card fee (Gold): 30 USD, (Classic): 20 USD & (Platinum): 60 USD  
Late payment fee (Gold): 10 USD & (Classic): 10 USD & (Platinum): 10 USD  
Card replacement fee (Gold): 15 USD & (Classic): 10 USD & (Platinum): 20 USD  
PIN replacement fee (Gold): 5 USD & (Classic): 5 USD & (Platinum): 5 USD

**\*\*\* EMI facilities: 0%-16%**

**\*\*\* The Bank charge 50% of the fees in all respect in case of issuance of cards to the Bankers.**

**\*\*\* Fees & Charges may be amended time to time (if required) with the approval of the Management.**

| Particulars                                                       | Nature of Charges | Rate                                                                                  |
|-------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------|
| <b>10.03) ATM Cash Withdrawal by Debit Card</b>                   |                   |                                                                                       |
| a) Bank's own ATM                                                 | Charge            | Free                                                                                  |
| b) NPSB Member Bank's ATM                                         | Charge            | Tk. 15.00/per transaction                                                             |
| c) Q-Cash Network ATM                                             | Charge            | Tk. 10.00/per transaction                                                             |
| d) VISA Network-only for VISA Card.                               | Charge            | Tk. 35.00/ per transaction                                                            |
| <b>10.04) ATM Balance Enquiry &amp; Mini statement generation</b> |                   |                                                                                       |
| a) Bank's own ATM                                                 | Charge            | Free                                                                                  |
| b) NPSB Member Bank's ATM                                         | Charge            | Tk. 5.00                                                                              |
| c) Q-cash ATM (other bank's ATM )                                 | Charge            | Free                                                                                  |
| <b>10.05) CC Camera Video Footage Charge</b>                      |                   |                                                                                       |
| a) Bank's own ATM                                                 | Charge            | Tk. 1,000.00 per footage                                                              |
| b) NPSB Member Bank's ATM                                         | Charge            | Tk. 2,000.00 per footage or at actual i.e. charged by other bank; whichever is higher |
| c) Q-cash ATM (other bank's ATM )                                 | Charge            | Tk. 1,500.00 per footage or at actual whichever is higher                             |





- A) All fees, commission, charges, etc. are to be realized on the day of providing service.
- B) Any applicable government excise duty, VAT, levies, tax, surcharge, etc. must be realized at actual as per instruction of the competent authority.
- C) VAT is to be realized as per tariff schedule where so is applicable.
- D) Any part of this schedule of fees, commission & charges are subject to change as per direction by the Government, Bangladesh Bank and International Financing Agencies.
- E) For Bank Guarantee issued as open-ended, minimum commission has to be realized for 1 year. If Bank Guarantee crosses one year, then another year's commission has to be realized and so on.
- F) The under-mentioned nature of charges is mentioned as 'At Actual'. So Head Office, for the time being, determined the following amount as 'At Actual' unless otherwise mentioned/advised (Transmission cost to be defined and related with the following amount):

1. Charge for Post :
  - ❖ Within Bangladesh: Tk.50.00
  - ❖ Outside Bangladesh: i)Tk.500.00 within SAARC countries;  
ii)Tk.1,000.00 for countries other than SAARC;
2. Charge for Courier / EMS:
  - ❖ Within Bangladesh Tk.100.00
  - ❖ Outside Bangladesh: i)Tk.1,500.00 within SAARC countries;  
ii)Tk.2,500.00 for countries other than SAARC;

3. SWIFT Charges:

| Particulars                                              | Local                                       | Foreign                                       |
|----------------------------------------------------------|---------------------------------------------|-----------------------------------------------|
| Issuing L/C and L/G                                      | Tk.350.00                                   | Tk.3,000.00                                   |
| Issuing Acceptance against L/C                           | Tk.350.00                                   | -                                             |
| Issuing Amendment against L/C                            | Tk.350.00                                   | Tk.1,000.00                                   |
| Issuing Payment instruction or Reimbursement instruction | -                                           | Tk.1,000.00                                   |
| Other charges not mentioned above                        | Tk.350.00<br>(related to Local L/C and L/G) | Tk.750.00<br>(related to Foreign L/C and L/G) |

4. Fax and Telephone cost: Free

G) For Legal issues related fees & charges like payment of Lawyer Fees, Circular Letter # 53.09.0000.821.04.000.215858 dated 10.06.2021, circulated by Legal Issues Division | Head Office | BASIC Bank Limited and any subsequent amendment thereof, is to be followed.

H) For payment of Surveyors fees & charges Including Valuation, Circular Letter # BASIC/HO/CCD/2011/4814, dated 05.04.2011, circulated by Commercial Credit Division | Head Office | BASIC Bank Limited or any subsequent amendment thereof, is to be followed.

I) Employees of BASIC is exempted from the following charges, fees and commission:

1. Account related & Remittance related Charges & Fees- Free
2. Debit/Credit Card Related Charges/fee:

**Credit & Debit (VISA & Proprietary- Q-Cash & NPSB) Card Related Charges**

|                                                |        |           |
|------------------------------------------------|--------|-----------|
| a. Debit - Issue (Proprietary- Q-Cash & NPSB)  | Charge | Free      |
| b. Debit-Renewal (Proprietary- Q-Cash & NPSB)  | Charge | Free      |
| c. PIN Replacement- Proprietary- Q-Cash & NPSB | Charge | Tk.100.00 |



**BASIC Bank Limited**  
**Schedule of Charges, Fees & Commissions**  
**(From January , 2025 to June , 2025)**

|                                                                                                                                 |        |                                                         |
|---------------------------------------------------------------------------------------------------------------------------------|--------|---------------------------------------------------------|
| d.Card Replacement/Re-issue (Proprietary- Q-Cash & NPSB)                                                                        | Charge | Tk. 100.00                                              |
| e.Card Replacement VISA Credit Gold                                                                                             | Charge | Tk.500.00                                               |
| f.Card Replacement VISA Credit Classic                                                                                          | Charge | Tk. 500.00                                              |
| g.Card Replacement VISA Credit Platinum                                                                                         | Charge | Tk. 500.00                                              |
| h.Issue- VISA Credit Gold                                                                                                       | Charge | Tk. 500.00                                              |
| i.Annual/Renewal fee- VISA Credit Gold                                                                                          | Charge | Tk.500.00                                               |
| j.Issue-VISA Credit Platinum Dual                                                                                               | Charge | Tk.500.00                                               |
| k.Annual/Renewal fee-VISA Credit Platinum Dual                                                                                  | Charge | Tk.500.00                                               |
| l.Issue-VISA Credit Classic                                                                                                     | Charge | Tk.500.00                                               |
| m.Annual/Renewal fee-VISA Credit Classic                                                                                        | Charge | Tk. 500.00                                              |
| n. 1 <sup>st</sup> Supplementary Card (for Local Cards):<br>Annual/Renewal Fee for all types of Credit Cards as mentioned above | Charge | Free                                                    |
| o. 2 <sup>nd</sup> & Onward Supplementary Card (for Local Cards):<br>Annual/Renewal Fee-VISA Credit Cards                       | Charge | Platinum-Tk.500.00, Gold-Tk.500.00 & Classic-Tk.500.00  |
| p. 1 <sup>st</sup> Supplementary Card (for International Cards):<br>Annual Fee for VISA Credit Card- Platinum, Gold & Classic   | Charge | Platinum-Tk.500.00, Gold-Tk. 500.00 & Classic-Tk.500.00 |
| q. 2 <sup>nd</sup> & Onward Supplementary Card (for International Cards)-<br>Annual/Renewal Fee-VISA Credit                     |        | Platinum-Tk.500.00, Gold-Tk. 500.00 & Classic-Tk.500.00 |
| r. Card Closing Fee – Debit Cards                                                                                               | Charge | Free                                                    |

**3. In case of locker service:**

- a.10% exemption yearly 'Locker Charge' / Rent and 'Key Replacement Cost'.
- b. Only 50% Security Deposit exempted.

**4. Early settlement charges against loan.**

**J)** Where specific charges, fees, commission, etc. cannot be realized in foreign currency, equivalent local currency must be realized provided that all regulatory instructions are complied with.

**K)(i)** 1(one) Quarter to be treated as 3 (three) months for period calculation (for BG).

**(ii)** 1(one) Quarter to be treated as 90 days for period calculation (for other than BG).

**L)**Unless otherwise specified anywhere maximum (max.) is to be realized where there is mention of min. & max. range.

**M) Case to Case:**

- i) Where there is no limit
- ii) Limit is exceeded / crossed.

*[Handwritten signature]*

